# Meeting Minutes

# Metropolitan Utility Coordinating Council

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

## November 28th, 2012

**Our next meeting will be January 23rd, 2013**

At the Francis Xavier’s Restaurant, 1933 NE 181st St, Gresham[**http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024**](http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024) **(Control +Click mouse on link for Map Directions & Menu)**

**ATTENDEES:** See attached listing.

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**REPORTS:**

**Treasurer’s Report for November 2012:**

 M Bank Visa

Beginning Balance $ 5,802.96 $ -

Ending Balance $ 4,983.62 $ -

**Payments / Purchases / Income:**

Dues $75

Gary’s Gift -$450

October’s Door Prizes -$200

October’s Lunch -$244.34

As a non-profit organization, all monies collected go for supplies/events to educate the public!

Our ending balance (all accounts) must be under $5,000 at the end of the year or we will have to pay taxes.

### *Damage Report: See attached*

### *Be sure to report your damages by the 20th of each month! We need five (5) entities reporting monthly.*

The Common Ground Alliance (CGA) encourages the use of their Damage Information Reporting Tool (DIRT). You can check this out at [www.cga-dirt.com](http://www.cga-dirt.com)

**P&E Report (Publicity and Education):**

P&E General: Send your ideas to Don Patterson (dwp@nwnatural.com) and Anita Floyd (anita.floyd@centurylink.com)

New:

Sign up sheet for volunteers for the 2012 Landscape Expo Booth on December 12 was passed around and we were able to pick up a few volunteers.

Jarrod Morrison will get Don Patterson the Event Booth that was donated to MUCC from OUNC to store for now until a permanent place is found. Anita Floyd suggested that Don Patterson take it in to Pacific Marketing to get a table cloth for it. This booth will be shard with Yamhill UCC, Wasco UCC and Hood River UCC.

P&E still looking for smaller events.

Old:

Some promotional ideas that were suggested include:

 Bring back the drawings for prizes at the meetings. (gift cards, tools, case of white paint, etc…)

 Attend (with the booth) local events (send event names/dates to Don Patterson)

 Have a Contractor’s Breakfast (around March of 2013)

 Personalized merchandise with MUCC on the label – contact Anita Floyd after we have ideas

 Purchase shirts from OUNC (72 shirt minimum) for giveaways and event staff etc…

 Every 3rd meeting, have a guest speaker

 It was suggested that we have Michael Thompson come and speak at one of our first meetings next year to discuss Locate Laws and who they protect. We will need to send out invitations to this meeting to get RSVP’s to know if there will be enough seating at our regular meeting location. RSVP’s can be sent to Troy Klein at tak@nwnatural.com. The date for this will be sent out when it is scheduled with the location determined on the RSVP’s.

OUNC has sponsored $5000 to JJ Harrison the rodeo barrel man to promote “811” during his performances at the Pro Rodeo’s. They will be trying to sponsor him again this next year. JJ knows all about 811 and shares this information with children at the schools he visits around the country.

See Upcoming Events / Meetings for the Locator Training Sessions this year.

811 CAMPAIGN:

For details on the **811 Damage Prevention Bike** go to: <http://designbyjoyce.com/pauljr/811_bike.html>

 Home Depot is breaking out in the western region. Go into your local Home Depot and if you do not see the 811 info, ask at the Contractors desk.

In Oregon, the stores will carry Key Chains for all equipment and color code cards. The “Associates” who will be trained to answer questions will have patches on their aprons.

The OUNC meets the 2nd Wednesday of the month at the One Call Center in Portland.

 You may go to [www.call811.com](http://www.call811.com/) website for more information.

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**Upcoming Events / Meetings:**

**OUNC/OUCC BOARD MEETINGS: The second Wednesday of every month. See their website for more information on upcoming meetings.** <http://www.digsafelyoregon.com/meetings.asp>

**MUCC MEETINGS: The fourth Wednesday of every month. See the schedule near the end of the minutes for each monthly meeting date. The location is Francis Xavier’s restaurant in Gresham. (Link to location at the top of the minutes.)**

**OREGON LANDSCAPE EXPO: Wednesday, December 12, 2012 at the Expo Center in Portland. See their link for additional information. *The OUNC will be looking for people to staff the booth*. Contact information will be sent out when it is available. Check out these links for more information:** <http://www.oregonlandscape.org/displaycommon.cfm?an=6> or [Oregon Landscape Contractors Association](http://www.oregonlandscape.org/displaycommon.cfm?an=6)

**MID-OREGON CONSTRUCTION SAFETY SUMMIT: Tuesday, January 29th, 2013 at the Riverhouse Resort and Convention Center in Bend. See this link for more details.** <http://www.orosha.org/conferences/OSHA_conference/Mid_Oregon_const.html>

**2013 YARD, GARDEN AND PATION SHOW: Friday through Sunday, February 8-10, 2013 at the Oregon Convention Center in Portland. See this link for additional information.** <http://www.ygpshow.com/highlights.php>

**OREGON GOSH CONFERENCE: Monday through Thursday, March 4-7, 2013 at the Oregon Convention Center in Portland. The theme is “Safety: It’s a Marathon, Not a Sprint”. For more info see their website:** <http://oregongosh.com/2013-oregon-gosh-conference-coming-to-portland/>

Continued…

**CLARK PUBLIC UTILITIES HOME & GARDEN IDEA FAIR: Friday through Sunday, March 4-7, 2013 at the Expo Center in Portland.** <http://www.betterlivingshow.org/blog.Vancouver-Home-and-Garden-Idea-Fair-Clark-County-show.htm>

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**OLD BUSINESS:**

**RAA** - Next meeting date unknown at this time but more than likely there will be one in January. Some RAA’s were handled in house. Hearings are at the PUC Building at 550 Capitol St NE, Salem. Be sure to bring change for the parking meters if you attend. Everyone is invited to attend, but you can only watch & not participate.

We are looking to invite Adam Franco or Kevin Bissell from OUNC to give a presentation on ITIC in the near future.

 A motion was passed in October to by-pass the By Laws for 2013 until they can be reviewed & reworded if needed.

Gary Hyatt made the suggestion that as a council we can file an RAA for our active members that have repeated damagers damaging their facilities.

The OUNC has asked Michael Thompson to put together a summary of the RAA hearings. This would benefit the local councils to help promote education to the local contractors in the areas where infractions are the highest.

 Jarrod Morrison spoke about the need for more promotion on dig regulations & the education of “reasonable accuracy”. He said that this topic was brought up at a board meeting.

Don Patterson was asked to put together a letter to mail out to local banks, notifying them that if they have offsite ATM’s that would have phone lines in the public ROW’s to join the One-Call, as those lines should be located. Anyone who can help with this project, please contact Don Patterson.

 If you know of any websites that could benefit by having a link to our website, please pass the website on to Don Patterson to check it out. Getting our link onto other websites is a good way to be visible online and can reach many people.

REMINDER…Send your current and/or upcoming projects to marta.hashash@locatinginc.com to have them attached to the Minutes e-mail so everyone will know where projects currently are or will be happening so your company can schedule accordingly.

*811 Locate Requesting is available 24/7! Don’t wait until first thing Monday morning to call in your locates – you’ll find the lines are packed with everyone else calling at the same time! Call Saturday or Sunday if you want to get your request in early. Still expect two (2) business days for the locates to show up!*

*Should you encounter an un-located utility while excavating – stop digging, call 811 to report it immediately, determine that there is no immediate danger, and you can continue working (if your project allows) using extreme care in the affected area. See Page 23 (5) in the Standards Manual.*

**NEW BUSINESS:**

In October it was decided by all attendees to give Gary Hyatt a gift of appreciation for his many years of service to the MUCC. We had agreed to not post it on the minutes, as we wanted to keep it a surprise. Gary was presented a Gift Card for $450 to Salishan Lodge. He is retiring from NW Natural at the end of December. Thank you Gary for many years of service and best wishes from us all!

Elections were made for the 2013 board. The new President is Adam Franco, Vice President/Treasure is Troy Klein and Secretary is Marta Hashash. Congratulations to all and welcome aboard Adam!

Gary Hyatt appointed Don Patterson, Troy Klein and Adam Franco to form an Event committee for either a Golf Tournament or an event at Pat’s Acres Racing Complex. Troy will look into that facility further.

The holiday calendar observed by the One-Call was discussed as there was a change on the Friday after Thanksgiving. It was not observed this year as a legal holiday as it had been in the past & caught Locating Companies by surprise. Adam Franco will discuss with the OUNC board if it is possible to add a link on their website of the legal holidays that will be observed by them in the future. The website they use is <http://www.opm.gov>.

It was decided by show of hands that we would like to continue to meet at Francis Xavier’s Restaurant in 2013. Troy will set the schedule up for 2013.

It was announced that an OAR meeting would take place on December 4, 2012 from 10am to 1pm at Clackamas Community College in Wilsonville. Anyone interested was welcome. The topic of discussion was ODOT Surveying.

 Matt Aase w/ Washington County passed out the most updated Washington County projects. See attached.

***REMINDER…***

Send your current and/or upcoming projects to Marta Hashash at marta.hashash@locatinginc.com and they will be attached to the Minutes e-mail so everyone will know where projects are or will be happening and your company can schedule accordingly.

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*Remember – CCC – Communicate, Coordinate, And Cooperate!*

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VOLUNTEERS NEEDED: As you have read, there are a variety of opportunities for all to volunteer and help spread the word of our Call before You Dig message. These are great opportunities to network and get to know each other better. Take advantage of these opportunities and make new friends. If you are able, make yourself available to be on a committee or to volunteer on any of the upcoming projects and events these next couple of years. This is what this Council is all about and how we strive to be excellent!

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| **O**regon **U**tility **N**otification **C**enter[www.digsafelyoregon.com](http://www.digsafelyoregon.com/)  | **O**regon **U**tility **C**oordinating **C**ouncil[www.oucc.net](http://www.oucc.net/) |
|  |  |

Check out the websites for info on the Oregon Dig Law, upcoming events and on your local Council(s).

*Check out the new changes to the website!*

Also available: see information on Best Practices at [www.commongroundalliance.com](http://www.commongroundalliance.com/)

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*Respectfully submitted by Dawn Haase*

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The next meeting: Date: January 23rd, at 11:30am

 Location: Francis Xavier’s Restaurant 1933 NE 181st St., Gresham

<http://www.yellowpages.com/portland-or/mip/francis-xaviers-restaurant-11967024/map?lid=11967024>

The ****2013**** schedule is the 4th Wednesday of each month (November is

the week before Thanksgiving this year) and December (no meeting).

January 23rd  February 27th March 27th April 24th

May 22nd June 26th July 24th August 28th

September 25th October 23rd November 20th Dec - No meeting

2012 MUCC Executive Board

MUCC, C/O Troy Klein, 220 NW 2nd Ave, 11th Floor, Portland, OR 97209

# *PRESIDENT*: Gary Hyatt, gfh@nwnatural.com

# NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209

# Office - (503) 226-4211 ext. 4320

# *VICE PRESIDENT / TREASURER*: Troy Klein, tak@nwnatural.com

# NW Natural, 220 NW 2nd Ave, 11th Floor, Portland OR 97209

# Office - (503) 226-4211 ext. 2442, Cell – (503) 341-7862

# *SECRETARY*: Marta Hashash, marta.hashash@locatinginc.com

# Locating Inc, 6601 NE 78th Ct, Portland OR 97218

 Office – (503) 255-4634, Cell – (503) 302-3970, Fax – (503) 254-7469

# *PUBLICITY & EDUCATION*: Don Patterson, dwp@nwnatural.com

# NW Natural, 220 NW 2nd Ave, 3rd Floor, Portland OR 97209

# Office - (503) 226-4211 ext 4387, Cell – (503) 806-0845, Fax – (503) 273-4822,

# *DAMAGE CHAIR*: Dawn Haase, dhaase@co.clackamas.or.us

# Clackamas County DTD Eng, 150 Beavercreek Rd., Oregon City, OR 97045

# Office – (503) 742-4682, Cell – (503) 789-5728, Fax – (503) 742-4659

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| ****2012 MUCC PAID MEMBERS********As of 05-16-12**** |
| Bones Construction, Inc.CenturyLink City of HillsboroCity of Lake OswegoCity of MilwaukieCity of Oregon CityCity of TigardCity of Tualatin | Clackamas CountyComcastDirt & Aggregate InterchangeDitch Witch NorthwestLinescape LLCLocates Down UnderLocating Inc.Loy Clark PipelineMultnomah County | North Sky Communications NW NaturalOld Castle PrecastOlympic PipelinePacificorpSunrise Water AuthorityWashington CountyWilliams Pipeline |